



CAPSTONE POWERPOINT PRESENTATION

OUTLINE, EXAMPLES & TIPS



Capstone Project.net

Are you preparing a capstone PowerPoint presentation? We've gathered some tips and tricks on how to make it more effective and memorable. Learn how to engage your audience using our tips on how to create a capstone presentation outline and present in front of them.

HOW TO OUTLINE A PRESENTATION

So, how do you make a capstone presentation outline? There are several presentation requirements you should follow and comply with for the best results. In general, you will be presenting it to a group of faculty members, along with your mentor and parents. The requirements for such presentation include:

- The presentation should be at least eight minutes of duration.
- The student should turn in the capstone service hours for at least 40 hours of service.
- The presentation should have at least four pictures, but videos are also allowed with at most three minutes in length.
- The text limit on every slide must be adherent to the 3 x 5 rule, but there must not be more than three text lines. Each line must not be more than five words.



INFORMATION TO INCLUDE

- The project's description: It should contain information of what this capstone project involved, its location, who was served and who the people you worked with. It must also include ways you knew this capstone project was needed.
- The description of reasons this project was selected: What are the opportunities you discovered or you were presented? What was your thought process?
- Description of your concerns, fears and expectation you had before you started the capstone project
- Description of your mentor's role in this project
- Description of your project's impact on those that you served
- Description of the significant lesson learned
- Details of things you'd do differently if you're to start again
- Piece of advice you'd like to give someone that wanted to take over the capstone project
- Explanation if you would like to keep working on the project and reasons to or not to

TIPS FOR CREATING A GOOD PRESENTATION

In the following, let us discuss how to create a capstone project PowerPoint presentation.



- Determine the slide or scene length: One thing to know – avoid too much text or it will kill the PPT. Follow the rule stated earlier. Instead of putting too much text, focus on eye contact and building rapport. And explaining what each slide is all about in your words.
- Don't use more than 10 slides for an effective presentation. Just as said earlier, you should present for at least eight minutes but not more than 20 minutes.
- Make listeners retain info you're sharing by being genuine. As they say, info without emotion is not retained. Be 100% sure of what you're saying and communicate with your heart. Connect to your audience.
- Choose good fonts and graphics. They can make your presentation more visually appealing and less tiring for the eyes.
- Concentrate on the value of your presentation. Know what the audience wants and needs to figure out how to add value to your presentation.

MISTAKES TO AVOID

If you'd take a look at a good capstone presentation example, you can figure out what to avoid in making the presentation. Some of the blunders to avoid include the following:



- Not engaging the audience
- Not smiling
- Not being ready for surprises
- Not customized presentation
- Having too many things on the PPT slide
- Not practicing
- Turning your back or looking at your laptop all the time

HOW TO PREPARE FOR THE PRESENTATION IN FRONT OF THE AUDIENCE

Aside from creating a capstone presentation outline, you should also learn how to prepare for the presentation in front of your audience. Here are some tips to use.

1. Tell stories. After all, humans respond to them because they are with emotions. These stories also help them to pay attention to what you're saying and to recall things you say.
2. Connect with the audience. There is no better way to engage and make the audience listen than to connect with them. Look at them in the eye. You must also let your passion for the subject shine through. Be at your best real self. Be honest and enthusiastic.
3. Focus on the audience's wants and needs. What value can they get from the presentation? Focus on what they want to know and what they need.



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4. Concentrate on the core message. Don't say things that won't contribute to your main message.
5. Keep smiling to build rapport and make the presentation more personal.

Remember these tips and tricks and create a memorable capstone project PowerPoint presentation that will wow your audience.

Need more ideas? Visit [our website](#) for an amazing capstone presentation example today!

